

# HITCHCOCK ISD

“Kids First” Head Start

Annual Report

FY 2015 – 2016



**At “Kids First” Head Start**

**Our children come FIRST**

**In getting A HEAD START in education**

**Mission Statement**

The mission of Hitchcock I.S.D. “Kids First” Head Start is to provide low-income, disadvantaged preschool children and their families with tools that will empower them to develop fulfilling, productive and satisfying lives.

**District Mission Statement**

The mission of the district is to produce contributing citizens prepare for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

**Philosophy**

The Head Start approach is based on the philosophy that a child benefits most from a comprehensive, interdisciplinary program which fosters development and remedy problems through a broad range of services and the child’s entire family’s as well as community involvement. This program maximizes the strengths and unique experiences of each child. The family is perceived as the principle influence on each child’s development and is a direct participant in the program. Local communities can develop creative program designs as long as the basic goals, objectives, and standards of a comprehensive program are adhered to.

**Board of Director**

**Monica Cantrell, President**

**Shirley Price, Vice-President**

**Tom Ivey, Secretary**

**Tony Combs, Trustee**

**Edward Wilson, Trustee**

**Chad Allen, Trustee**

**Ted Robinson, Trustee**

**Policy Council Members**

**Kenmetress Bonner**

**Cherri McNeese-Amey**

**Joe Garcia**

**Edward Wilson**

**Mary-Arils Lippmann**

**Mark Capehart**

**Christina Johnson**

**Parent Committee Members**

**Erika Chapman-Boardman, President**

**Questa Hale, Vice-President/Secretary**

**Stephanie Strength, Treasurer**

## Explanation of Budgetary Expenditures

For the 2015 – 2016 School Year

G064122 - Program Operation / Projected Funding - \$1,426,297

G064120 - Training and Technical Assistance/Projected Funding - \$18,148

Total - \$1,444,445

Non-Federal Share - \$631,111

Total - \$1,805,556

Object Class Categories	Federal / TTA	Non-Federal	Total
Personnel	936,501	215,000	1,151,501
Fringe Benefits	164,125		164,125
Travel	0 12,148	6,000	18148
Equipment	0	0	0
Supplies	18,000	9,000	27,000
Contractual	153,000 2,000	88,100	243,100
Construction	0	0	0
Other	102,050 4,000	43,011	149,061
<b>Total</b>	<b>1,373,676 18,148</b>	<b>361,111</b>	<b>1,752,935</b>
Indirect Cost	<b>52,621 0</b>	<b>0</b>	<b>52,621</b>
<b>Totals</b>	<b>1,426,297 18,148</b>	<b>361,111</b>	<b>1,805,556</b>

Head Start Federal program revenues and expenditures for the year ended August 31, 2016

Data Control Codes	Year Ended August 31, 2016	Fund 205 Head Start
<b>5900</b>	<b>Federal program revenues</b>	<b>1,420,262</b>
	<b>Expenditures</b>	
0011	Instruction	713,534
0013	Curriculum and instructional Staff development	71,974
0023	School Leadership	142,072
0031	Guidance, counseling and evaluation services	17,518
0032	Social work services	97,441
0033	Health services	58,303
0034	Student (pupil) transportation	152,579
0035	Food services	14,480
0051	Plant maintenance and operations	119,353
0052	Security and monitoring services	1,915
0061	Community services	31,093
<b>6030</b>	<b>Total Expenditures</b>	<b>1,420,262</b>

**Proposed Budget for the 2016 – 2017 School Year**

G064122 – Head Start Program Operations - \$1,451,970

G064120 – Head Start Training and Technical - \$18,148

**Total - \$1,470,118**

**Note: The grant action awards below include the COLA Funds of \$25,673**

<b>Object Class Categories</b>	<b>Federal / TTA</b>		<b>Non-Federal</b>	<b>Total</b>	<b>COLA Funds</b>
Personnel	953,002		221,419	1,174,421	16,501
Fringe Benefits	173,297			173,297	9,172
Travel	0	12,148	6,000	18,148	
Equipment	0		0	0	
Supplies	18,000		9,000	27,000	
Contractual	153,000	2,000	88,100	243,100	
Construction	0		0	0	
Other	102,050	4,000	43,011	149,061	
<b>Total</b>	<b>1,399,349</b>	<b>18,148</b>	<b>367,530</b>	<b>1,785,027</b>	<b>25,673</b>
Indirect Cost	<b>52,621</b>	<b>0</b>	<b>0</b>	<b>52,621</b>	<b>NFS 6,418</b>
<b>Totals</b>	<b>1,451,970</b>	<b>18,148</b>	<b>367,530</b>	<b>1,840,648</b>	<b>32,091</b>

**ANNUAL FINANCIAL REPORT**

**RESULTS FY 2015/2016**

The Financial Audit for the 2015/2016 school year for Hitchcock had been conducted and results are posted on the school website at [www.hitchcockisd.org](http://www.hitchcockisd.org). The Financial Audit for the 2014/2015 school year for Hitchcock found no areas of non-compliance with our district.

## **CHILDREN AND FAMILIES SERVED**

The Hitchcock Independent School District (HISD) has administered a center-based Head Start program option in the community since 1969. Currently, the District serves 220 children as the grantee for the program. HISD “Kids First” Head Start program service delivery area is composed of 4 incorporated municipalities of Galveston County, Hitchcock, La Marque, Santa Fe, and West Texas City. The information below will display the total number of children and families served, the average monthly enrollment, and the percentage of eligible children served.

### **Total Number of Children and Families Served**

Three year old families –124

Four year old families –96

**Total – 220**

**Total average monthly percentage of funded enrollment –86%**

**Total percentage of eligible children served – 100%**

**Students with Disabilities - 22**

## **RESULTS OF THE MOST RECENT**

### **FEDERAL MONITORING REVIEW**

Hitchcock ISD “Kids First” Head Start program has received two more reviews under the Aligned Monitoring System in 2015 - 2016. Listed below are the core areas:

- Comprehensive Services/School Readiness Review: November 16 – 19, 2015: Based on the information gathered, no area of noncompliance was found during the course of the review. Accordingly, no corrective action is required at this time.
- Leadership/Governance/Management System: January 5 – 6, 2016: Based on the information gathered, your Head Start program was found to be out of compliance with one or more applicable Head Start Performance Standards, laws, regulations, and policy requirements.

- Non-Compliances:
  1. Part 1304.50 Program Governance. (b) Policy Group and Formation (6) No grantee or delegate agency staff (or members of their immediate families) may serve on Policy Councils or Policy Committees except parents who occasionally substitute for regular Early Head Start or Head Start Staff. In the case of tribal grantees, this exclusion applies only to tribal staff who work in areas directly related to or which directly impact upon any Early Head Start or Head Start administrative, fiscal or programmatic issues.
  2. Head Start Act Sec. 644[42 U.S.C.9839] (A) (2) Each Head Start agency shall make available to the public a report published at least once in each fiscal year that discloses the following information from the most recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent: (B) An explanation of budgetary expenditures and proposed budget for the fiscal year. \* All non-compliances have been corrected.

Note: CLASS scores were below 10%. Our program will revisit the recompetition phases in 2018.

**THE PERTCENTAGE OF CHILDREN RECEIVING**

**MEDICAL AND DENTAL EXAMINATIONS**

**2015 – 2016 School Year**

**Dental at enrollment – August 2015**

81 students did not have current dental exams  
 139 students – 63.2% had dental exams

**Dental at the end of the school – May 2016**

41 students did not have a current dental exam  
 179 students – 81.3% had a current dental exam that year

**Physical at enrollment – August 2015**

52 students did not have current physicals  
 168 students – 76.4% had current physicals

**Physicals at the end of the year – May 2016**

23 students did not have up-to-date physicals  
 197 students- 89.5% had physicals that were up-to-date  
 Head Start commitment to wellness helps to ensure school readiness, parent, family and community engagement; and success for children and families well beyond the preschool years.





## **PARENT INVOLVEMENT ACTIVITIES**

“Kids First” Head Start encourages all parents to get involved with their child’s program. The parent is the child’s first and most important teacher in their lives. At Head Start, we reach out to the parents and make them feel included in activities and opportunities to better their lives. Here are some highlights of the parent involvement activities that occurred during the 2015 -2016 school year listed below:

**Parent Orientation/Parent Committee/Policy Council Meeting**

**Grandparents Day/Library Card Sign-up Night/Parent Night Out/Gringo’s Family Night**

**Watch D.O.G.S. Launch/Donuts for Dads/100 Day of School Parade/Fall/Spring Festival/s**

**Red Ribbon/Fire Prevention Week/Texas Public School Week/HVFD Visit/Fall/Family Night Book Fair**

**Penny War/T-shirt/WFC Fundraiser/Earth Day/Cowboys vs. Texans Tailgate/Family Game Night**

**Thanksgiving Feast with Families/Computer Literacy Training/Colgate Van/Santa Fe Smile Visit**

**Holiday Program /Cinco de Mayo Program/Sweetheart Dance/WATCH Dogs Basketball Tournament**

**Policy Council/School Board Training/Parent-Engagement Conference**

**Valentines Raffle/Muffins for Moms/Pumpkin Carving Contest/Magic Show**

**Black History Program/Marsha’s Petting Zoo/Spring Book Fair**

**Fall/Spring/Graduation Pictures/Transition Day Visit 4’s**

**Kindergarten Readiness Program/Education Advisory Committee Meeting**

**National Teacher Appreciation Day/Homecoming Parade/Tailgate**

**Super Stars Field Day/Field Trip/Flag Football for Dads**

## PREPARING CHILDREN FOR KINDERGARTEN

“Kids First” Head Start recognizes the importance of promoting effective transition from Head Start to the school districts’ public kindergarten programs. On the first day of school, our teaching staff prepares the students for school readiness in the real world.

At “Kids First” Head Start OUR CHILDREN come FIRST in getting A HEAD START IN education!!!

Throughout the program year, our teachers have implemented the researched-based curriculum of The DLM Early Childhood Express and The Letter People. These curricula promote the following Head Start Outcomes:

- \* Approaches to Learning
- \* Social and Emotional Development
- \* Language and Literacy
- \* Cognition, and Perceptual
- \* Motor, and Physical Development

This equal to School Readiness Goals and Parent and Family Engagement that our teachers are promoting in school for children and families.

“Kids First” Head Start teachers monitor student progress three times a year by using, Teaching Strategies Gold to measure the developmental progress of the children throughout the school year. Data that is collected helps the teachers to determine the progress made towards achieving the school readiness goals, particularly for the children who will enter kindergarten next year.

Head Start Staff collaborates with the local school district teachers to facilitate the successful transition from Head Start to the school districts’ public kindergarten program. The transition planning team will assist with the development of effective transition practices and procedures including:

1. Coordinating record transfer with families, schools and agencies.
2. Supporting communication among Parents, Head Start Staff and Elementary Schools to facilities program continuity.
3. Convening meetings, which involve Parents, Kindergarten Teachers and Head Start Teachers.
4. Initiating joint transition-related training to school and Head Start Staff.
5. Head Start children visit kindergarten classes in the spring.
6. Summer Packet of materials given to the parents to maintain skill development.

Our goal is to continue the strong bond between “Kids First” Head Start students and their families, also having confidence that they will be as successful in moving to the next stage of their lives. By providing this kind of opportunities to our families, this will increase independence and ability to advocate for themselves and their children.