

HITCHCOCK ISD

“Kids First” Head Start

Annual Report

FY 2014 – 2015



At “Kids First” Head Start

Our children come FIRST

In getting A HEAD START in education

Mission Statement

The mission of Hitchcock I.S.D. “Kids First” Head Start is to provide low-income, disadvantaged preschool children and their families with tools that will empower them to develop fulfilling, productive and satisfying lives.

District Mission Statement

The mission of the district is to produce contributing citizens prepare for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

Philosophy

The Head Start approach is based on the philosophy that a child benefits most from a comprehensive, interdisciplinary program which fosters development and remedy problems through a broad range of services and the child’s entire family’s as well as community involvement. This program maximizes the strengths and unique experiences of each child. The family is perceived as the principle influence on each child’s development and is a direct participant in the program. Local communities can develop creative program designs as long as the basic goals, objectives, and standards of a comprehensive program are adhered to.

Policy Council Members

Mistrik Sparr, President

Cherri McNeese-Amey, Vice President

Chantea Palmer, Secretary/Community Rep.

Edward Wilson, Board Liaison

Donzetta Williams, Community Rep.

Mark Capehart, Parent

Christina Johnson, Parent

Britnee Elias, Parent

Board of Directors

Monica Cantrell, President

Shirley Price, Vice-President

Tom Ivey, Secretary

Tony Combs, Trustee

Edward Wilson, Trustee

Chad Allen, Trustee

Ted Robinson, Trustee

Parent Committee Members

Terry Dobbins, President

Joetta Jones, Vice-President/Secretary

Stephanie Strength, Treasurer

Explanation of Budgetary Expenditures

For the 2014 – 2015 School Year

G064122 - Program Operation / Projected Funding - \$1,426,297

G064120 - Training and Technical Assistance/Projected Funding - \$18,148

Note: The grant action awards below include the balance of funds for restored operations and the cost-of-living adjustment increase for FY 2014. Restored Funds of \$81,897 and COLA Funds of \$18,304 are included into the final total **\$1, 926,222**.

Object Class Categories	Federal	/ TTA	Non-Federal	Total	RF	COLA Funds
Personnel	899,921		202,000	1,101,921		10,293
Fringe Benefits	161,676			161,676		8,011
Travel	0	10,305	5,000	15,305		
Equipment	0		0	0		
Supplies	19,000		9,000	28,000	20,000	
Contractual	153,000	2,000	85,000	240,000	29,000	
Construction	0		0	0		0
Other	126,700	5,000	60,111	191,811	32,897	18,304
Total	1,360,297	17,305	361,111	1,684,713	81,897	22,880
Indirect Cost	66,000	843	0	66,843	20,465NFS	4,576NFS
Totals	1,426,297	18,148	361,111	1,805,556	102,362	18,304

Head Start Federal program revenues and expenditures for the year ended August 31, 2015

Data Control Codes	Year Ended August 31, 2015	Fund 205 Head Start
5900	Federal program revenues	1,445,843
	Expenditures	
0011	Instruction	768,642
0013	Curriculum and instructional Staff development	67,999
0023	School Leadership	130,893
0031	Guidance, counseling and evaluation services	5,275
0032	Social work services	96,412
0033	Health services	56,267
0034	Student (pupil) transportation	159,820
0035	Food services	12,848
0051	Plant maintenance and operations	119,801
0052	Security and monitoring services	1,206
0061	Community services	26,680
6030	Total Expenditures	1,445,843

Proposed Budget for the 2015 – 2016 School Year

G064122 – Head Start Program Operations - \$1,426,297

G064120 – Head Start Training and Technical - \$18,148

Total - \$1,444,445

Object Class Categories	Federal / TTA		Non-Federal	Total
Personnel	936,501		215,000	1,151,501
Fringe Benefits	164,125			164,125
Travel	0	12,148	6,000	18,148
Equipment	0		0	0
Supplies	18,000		9,000	27,000
Contractual	153,000	2,000	88,100	243,100
Construction	0		0	0
Other	102,050	4,000	43,011	149,061
Total	1,373,676	18,148	361,111	1,752,935
Indirect Cost	52,621	0	0	52,621
Totals	1,426,297	18,148	361,111	1,805,556

ANNUAL FINANCIAL REPORT

RESULTS FY 2014/2015

The Financial Audit for the 2014/2015 school year for Hitchcock had been conducted and results are posted on the school website at www.hitchcockisd.org. The Financial Audit for the 2013/2014 school year for Hitchcock found no areas of non-compliance with our district.

CHILDREN AND FAMILIES SERVED

The Hitchcock Independent School District (HISD) has administered a center-based Head Start program option in the community since 1969. Currently, the District serves 220 children as the grantee for the program. HISD “Kids First” Head Start program service delivery area is composed of 4 incorporated municipalities of Galveston County, Hitchcock, La Marque, Santa Fe, and West Texas City. The information below will display the total number of children and families served, the average monthly enrollment, and the percentage of eligible children served.

Total Number of Children and Families Served

Three year old families –119

Four year old families –101

Total – 220

Total average monthly percentage of funded enrollment –87%

Total percentage of eligible children served – 100%

Students with Disabilities - 22

RESULTS OF THE MOST RECENT

FEDERAL MONITORING REVIEW

Hitchcock ISD “Kids First” Head Start program has received three reviews under the Aligned Monitoring System in 2015. Listed below are the core areas:

- CLASS Review: January 13 – 16, 2015: Results in the domain, Emotional 5.6932; Classroom Organization 5.2121 and Instructional Support 2.3030.
- Fiscal Integrity/ERSEA Review: March 9 – 13, 2015: Based on the information gathered, no area of noncompliance was found during the course of the review. Accordingly, no corrective action is required at this time.
- Environmental Health & Safety: April 28 – 29, 2015: Based on the information gathered, no area of noncompliance was found during the course of the review. Accordingly, no corrective action is required at this time.

THE PERTCENTAGE OF CHILDREN RECEIVING

MEDICAL AND DENTAL EXAMINATIONS

2014 – 2015 School Year

Dental at enrollment – August 2014

41 students did not have current dental exams

179 students – 81.4% had dental exams

Dental at the end of the school – May 2015

100 students did not have a current dental exam

120 students – 54.6% had a current dental exam that year

Physical at enrollment – August 2014

55 students did not have current physicals

165 students – 75% had current physicals

Physicals at the end of the year – May 2015

37 students did not have up-to-date physicals

183 students- 83.2% had physicals that were up-to-date

Head Start commitment to wellness helps to ensure school readiness, parent, family and community engagement; and success for children and families well beyond the preschool years.



PARENT INVOLVEMENT ACTIVITIES

“Kids First” Head Start encourages all parents to get involved with their child’s program. The parent is the child’s first and most important teacher in their lives. At Head Start, we reach out to the parents and make them feel included in activities and opportunities to better their lives. Here are some highlights of the parent involvement activities that occurred during the 2014 -2015 school year listed below:



- **Parent Orientation/First Day of School**
- **Parent Committee and Policy Council Meeting**
- **Grandparents Day/Library Card Sign-up Night**
- **Homecoming Parade**
- **Watch D.O.G.S. Launch**
- **Red Ribbon/Fire Prevention Week**
- **Penny War**
- **Thanksgiving Feast with Families**
- **Parent and Engagement Conference**
- **Holiday Program with the Families**
- **Policy Council/School Board Training**
- **Valentines Raffle**
- **Black History Program with the Families**
- **Texas Public School Week**
- **Parent Night Out**
- **Spring/Graduation Pictures**
- **Education Advisory Committee Meeting**
- **Donuts for Dads/Watch D.O.G.S.**
- **T-shirt Fundraiser**
- **Earth Day**
- **Cinco de Mayo Program**
- **Muffins for Mom**
- **National Teacher Appreciation Day**
- **Marsha’s Petting Zoo**
- **Transition Day Visit- 4’s**
- **Annual Field Day/Field Trip**
- **Head Start Graduation**

PREPARING CHILDREN FOR KINDERGARTEN

“Kids First” Head Start recognizes the importance of promoting effective transition from Head Start to the school districts’ public kindergarten programs. On the first day of school, our teaching staff prepares the students for school readiness in the society. At Head Start, kids come first in getting a valuable education in life.

Change is not easy for anyone. As adults, the concept of change often makes us feel many different feeling. Your child, on the other hand is just beginning to learn this skill. Moving from one school to another, one teacher to another or starting school for the first time, can be a major change for your child. It is very important for Head Start to help your child make this transition a smooth one.

Throughout the program year, our teaching staff implements the researched-based curriculum of The DLM Early Childhood Express and The Letter People. These curricula promote the following Head Start Outcomes such as approaches to learning, social and emotional development, language and literacy, cognition, and perceptual, motor, and physical development, which equal to School Readiness and Parent and Family Engagement that our teachers are promoting in school.

“Kids First” Head Start teaching staff monitor student progress three times a year by using, Teaching Strategies Gold to measure the developmental progress of the children throughout the school year. Data that is collected helps the teachers to determine the progress made towards achieving the school readiness goals, particularly for the children who will enter a kindergarten program.

Head Start Teaching Staff collaborates with the local school district teachers to facilitate the successful transition from Head Start to the school districts’ public kindergarten program. The transition planning team will assist with the development of effective transition practices and procedures including:

1. Coordinating record transfer with families, schools and agencies.
2. Supporting communication among Parents, Head Start Staff and Elementary Schools to facilities program continuity.
3. Convening meetings, which involve Parents, Kindergarten Teachers and Head Start Teachers.
4. Initiating joint transition-related training to school and Head Start Staff.
5. Head Start children visit kindergarten classes in the spring.
6. Summer Packet of materials given to the parents to maintain skill development.

Our goal is to continue to strengthen the bond between “Kids First” Head Start program and the family life moving to the next stage in their child’s life. This means the families feel confident and successful using the tools that Head Start has provided for them. By providing this kind of opportunities for our families, this will increase their self confidence, independence, and ability to advocate for themselves and their children.

