

“Move it to the Right”

HITCHCOCK HIGH SCHOOL CAMPUS ACTION PLAN

2008-2010

STATE ACCOUNTABILITY RATING
Academically Acceptable – 2005-2006
Academically Acceptable – 2006-2007

Developed: September 2007
Revised: June 2008

Approved by the Hitchcock ISD Board of Trustees: November 20, 2008

Site-Based Decision Making Team

CAMPUS ACTION PLAN 2008-2010

We, the Site-Based Decision Making team, have collaborated in formulating the parameters of the Hitchcock High School Campus Action Plan. Names signify endorsement of the annual camps goals, objectives.

Campus Representatives

Parent, Community & Business Representatives

COMPREHENSIVE NEEDS ASSESSMENT DATA SUMMARY 2008-2010

The comprehensive needs assessment indicators delineate the measures the campus will take to address campus needs based on data. The goals and objectives are based upon these needs.

The data which was reviewed in order to obtain the needs indicators included the following:

AEIS for 2005-2006

Needs assessment surveys given to staff and parents for the following areas:

Curriculum and Instruction

Classroom Management

Staff Development

Facilities

Areas of Strengths & Improvement:

Intervention Programs

Areas of Improvement:

Attendance

Math/science TAKS

Parent Involvement

Identified Needs:

- **Professional development to improve instructional delivery.**
- **Dispense information to parents and staff in a timely manner and in various ways.**

Patterns & Trends:

At-risk economically disadvantaged student scores not consistent with other student groups

GOALS 2008 - 2010

Hitchcock High School has adopted for campus goals the board approved district goals for 2007-2008, which are aligned to the performance goals as stated in No Child Left Behind Act.

- 1. Academic advancement – all campuses will be Recognized by August 1, 2009.**
- 2. Student attendance at each campus will be 96% for the 2007-2008 school year.**
- 3. Communication.**
- 4. Faculty expansion and vocational instruction.**

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2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal #1: Academic advancement – all campuses will be Recognized by August 1, 2009.

Objective #1: Achieve a 75% overall student performance passing rate on all tested content areas of the TAKS and meet the minimum standard for the NCLB adequate yearly progress (52 in math; 60 in reading).

AEIS 2005-06

Grade 9-12	Campus 05/06	AA 05/06	Hispanic 05/06	White 05/06	Male 05/06	Female 05/06	Sp. Ed. 05/06	Econ. Dis. 05/06
Reading/ELA	85%	77%	79%	94%	83%	86%	88%	81%
Math	55%	41%	51%	68%	53%	56%	50%	50%
Science	66%	45%	56%	91%	71%	62%	*	60%
Social Studies	82%	77%	63%	98%	85%	79%	*	79%
Attendance 04-05	92.9%	92.4%	93.7%	93%	92.7%	93.2%	91.4%	92.7%

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
1.1.a Regularly scheduled staff development to train teachers in the use of disaggregated data so teachers can adjust instruction based on the data.	Principal Assistant Principal Curriculum Director	August 2008- May 2010	Staff Development Calendar	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL <input checked="" type="checkbox"/> Mentor Grant	<input type="checkbox"/> CNA <input checked="" type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
1.1.b Disaggregate data from benchmarks and teacher recommendations to establish tutorial sessions for students at risk of not passing TAKS.	Testing Coordinator Classroom teachers	August 2008 – May 2010	Six week unit tests		
1.1.c Monitor subgroups using student academic performance data from benchmarks, released TAKS, previous TAKS performance and teacher inputs.	Principal Classroom teachers	August 20078 – May 2010	Report cards, TAKS results		
1.1.d Campus administrators will meet with teachers to review student performance data and identify academic target areas for interventions and identified students for interventions.	Principal Assistant principal	August 2008 – May 2010	Minutes from team meetings		
1.1.e Letters will be mailed home to parents to inform parents of academic areas of concern and interventions available thorough the school.	Principal Counselor	August 2008– May 2010	Copies of letters		

1.1.f Intervention will be used to provide additional assistance to students who did not pass the TAKS test the previous year.	Teachers	August 2008– May 2010	Schedule of intervention	211.5	
1.1.g Implement a mentoring program for new teachers and teachers in need of assistance.	Assistant Principal Testing Coordinator	Monthly August 2008 – May 2010	Notes of meetings with teachers and mentors; new teacher retention.	429.8	
1.1.h Professional development will focus on the instructional strategies that promote a clear and focused message, horizontal and vertical alignment of curriculum and research based content-specific strategies.	Principal Curriculum Director	August 2008 – May 2010	Data walk information and staff development calendar		
1.1i Provide research-based staff development in the following target areas: 1.1.i.1 writing 1.1.i.2 writing across the curriculum 1.1.i.3 math 1.1.i.4 science 1.1.i.5 technology 1.1.i.6 strategies for special education and at-risk students.	Principal Curriculum Director	August 2008 – May 2010	Staff development calendar	414.8	
1.1.j Develop an action plan to address targeted areas for improvement identified by the Performance Based Monitoring Analysis System (PBMAS): 1.1.j.1 Investigate and reduce over identification and representation of African American and ESL students in special education. 1.1.j.2 Monitor discretionary DAEP placements 1.1.j.3 Implement plan to target academic performance of ESL students in math, reading/ELA, and social studies to improve performance on TAKS test.	Principal Assistant principal Special Education Dir. ESL Specialist	August 2008 – May 2010	PBMAS plan	423.9	
1.1.k 100% of teachers and paraprofessionals will meet the requirements of No Child Left Behind “Highly Qualified” qualifications. A plan will be in place for teachers not meeting qualifications to earn them.	Annually Principal Superintendent secretary	October 2008- October 2010	Highly Qualified Report to TEA		
1.1.l Continue 2 nd year of math improvement project with Region IV	Principal Curriculum Director			211.5	
1.1.m Provide staff development for and	Principal	August 2008 –	Staff development		

implement differentiated instruction in the classroom.	Curriculum Director	May 2010	completion and classroom walkthroughs		
1.1.n Provide staff development on learning strategies for block scheduling.	Principal	Fall 2008	Staff development completion and classroom walkthroughs		
1.1.o Develop a consultant science improvement project with ESC Region IV	Curriculum Director	Fall 2008	Improvement in science TAKS scores	414.8	
1.1.p Provide opportunities for staff development in classroom management strategies to reduce referrals and DAEP placements.	Principal	August 2008 – May 2010	Reduced referrals and DAEP placements		

Objective: Accomplished
 Not Accomplished*
*Reason:

Date:

BUDGET PAGE FOR: Goal #1, Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100:Payroll <p align="right">6100 Total</p>				
6200:Contracted services <p align="right">6200 Total</p>				
6300 Supplies & Materials <p align="right">6300 Total</p>	\$1,000			
6400 Travel & Subsistence <p align="right">6400 Total</p>				
TOTALS FOR OBJECTIVE	\$			

“Move it to the Right”

2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal # 1: Academic advancement – all campuses will be Recognized by August 1, 2009.

Objective #2: Close the achievement gap of at-risk students in jeopardy of not meeting state and national standards.

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
1.2.a Staff members will participate in professional development prior to and during the school year targeting working with at-risk students, special education students and ESL students.	Principal Curriculum Director	August 2008- May 2010	Sign-in sheets will indicate that teachers have received training.	<input checked="" type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input checked="" type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input checked="" type="checkbox"/> ESL	<input type="checkbox"/> CNA <input checked="" type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input checked="" type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
1.2.b Establish a focus group of core teachers to identify barriers and possible interventions to positively impact at-risk student achievement.	Principal Counselor	August 2008- May 2010	Committee minutes and list of interventions.		
1.2.c Continue credit recovery program: <ul style="list-style-type: none"> • During and after school credit recovery • Extended day program for at-risk students 	Principal Credit Recovery Teacher	August 2008- May 2010	Programs in place for students; increase in credits recovered; reduction in dropout rates.		
1.2.d Provide at-home resources for non-English speaking students and parents	ESL Director	August 2008- May 2010	List of resources provided and academic performance of students	423.9 409.8 211.5	
1.2.e Develop a personal graduation plan for all students and monitor progress toward accomplishing goals. Assistant principal and counselor will meet individually with students and parents to discuss graduation plan.	Assistant principal Counselor	August 2008- May 2010	Plans developed and monitored; log of parent/student meetings; special education ARD meetings.		
1.2.f Provide staff development on requirements under IDEA 2004, NCLB, TAKS A, TAKS M and RTI (response to intervention).	GGCC Special Ed Teachers	August 2008- May 2010	List of staff development and academic performance of special education students.		
1.2.g Provide individualized instruction for at-risk students in TAKS <ul style="list-style-type: none"> • Student pullouts during teacher conference period 	Principal Designated teachers	August 2008- May 2010	Pullout and tutorial schedule; TAKS foundation classes on master schedule.	414.8 423.9	

<ul style="list-style-type: none"> • Before and after school TAKS tutorials • TAKS foundation class for math and science <p>1.2.h Develop and administer a comprehensive needs assessment to identify specific areas to target for further investigation or to develop a plan to address needs.</p> <p>1.2.i All juniors will take the PSAT test to determine college readiness.</p> <p>1.2.j Provide training for teachers on how to effectively use the CCAP system to develop TAKS aligned assessments.</p>	<p>Principal</p> <p>Counselor</p> <p>Region IV Reps</p>	<p>Spring 2008 & Spring 2009</p> <p>October 2008, October 2009</p> <p>August 2008</p>	<p>Report containing results of needs assessment.</p> <p>List of students participating and report of student results.</p> <p>Sign-in sheet from training sessions.</p>		
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Objective: Accomplished
 Not Accomplished*
*Reason:

Date:

BUDGET PAGE FOR: Goal #1, Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100 Payroll <p align="right">6100 Total</p>				
6200 Contracted Services <p align="right">6200 Total</p>				
6300 Supplies <p align="right">6300 Total</p>				
6400 Travel & Subsistence <p align="right">6400 Total</p>				
TOTALS FOR OBJECTIVE				

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2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal # 2 : Student attendance at each campus will be 96% for the 2007-2008 school year.

Objective #1: Increase student attendance and reduce student drop-out rate.

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
2.1.a Parents/guardians will be called when any student misses a class period by the school phone messenger system. A warning letter will be mailed to parents when their child accrues four unexcused absences. The truancy officer will inquire and/or counsel any student who has four or more unexcused absences in a class and will report back to the teacher. Students with five or more unexcused absences will have a truancy report filed in municipal court.	Assistant Principal Attendance Clerk Truancy Officer	August 2008- May 2010	Weekly attendance report and call log.	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
2.1.b At each progress report time teachers will submit the names and averages of students not passing to the principal’s office, and meet with the principal to explain what is being done in the classroom to help failing students become successful.	Principal	August 2008- May 2010	Progress reports, report cards, list of students meeting with principal.		
2.1.c Parents will be invited to an Open House to receive student report cards and meet with teachers.	Principal Assistant Principal Teachers	August 2008- May 2010 at the first and fourth six week point.	Sign-in sheets from open house.		
2.1.d College representatives will present at College Nights to motivate and prepare students to apply for post graduate education.	Principal Counselor	August 2008- May 2010	List of colleges speakers to be represented at college night.	428.9	
2.1.e Principal’s plan will be used to make up excessive absences (75% to 90% attendance).	Designated teacher Principal	August 2008- May 2010	Increased graduation rate.		
2.1.f Parent meetings to address extracurricular opportunities and details of participation in an	Principal	August 2008- May 2010	Increased student participation in		

effort to increase student school attendance and reduce drop out.			extracurricular activities; improved attendance; lower drop out rate.		
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Objective: Accomplished
 Not Accomplished*

*Reason:

Date:

BUDGET PAGE FOR: Goal #2 , Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100 Payroll				
6100 Total	\$0			
6200 Contracted Services				
6200 Total	\$0			
6300 Supplies				
6300 Total	\$0			
6400 Travel & Subsistence				
6400 Total	\$0			
TOTALS FOR OBJECTIVE	\$0			

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2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal # 3: Communication.

Objective #1 Improve communication between school and parents, and school and community.

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
3.1.a Newsletters will be mailed home with each progress report/report card. Newsletters will include upcoming events.	Principal Newspaper Sponsor	August 2008- May 2010	Copies of newsletters	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development
3.1.b Weekly calendar provided for staff.	Assistant Principal	August 2008 – May 2010	Copies of calendars	<input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI	<input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention
3.1.c A needs assessment will be developed and provided for parents, teachers and students.	Principal	Spring 2008; Spring 2009	Comprehensive needs assessment report	<input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement
3.1.d Develop a list of frequently asked questions and post on campus/district website.	Principal	Fall 2008; Fall 2009	List of questions on website.		<input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds

Objective: Accomplished
 Not Accomplished*

*Reason:

Date:

BUDGET PAGE FOR: Goal #3 , Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100 Personnel <p align="right">6100 Total</p>				
6200:Contracted services <p align="right">6200 Total</p>				
6300 Supplies <p align="right">6300 Total</p>				
6400 Travel & Subsistence <p align="right">6400 Total</p>				
TOTALS FOR OBJECTIVE				

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2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal # 4: Faculty expansion and vocational instruction.

Objective #1: Continue the association with College of the Mainland to offer vocation learning opportunities for HHS students.

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
4.1.a Continue formal relations with College of the Mainland for vocational instruction in building trades, welding, etc. that the campus is unable to provide.	Principal Student Services Director	August 2008- May 2010 Meet each semester with representative from COM to discuss availability of instruction.	Record of meetings with COM representative.	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
4.1.b Identify students for Early College High School and continue the program with College of the Mainland.	Counselor	Spring 2009, Spring 2010	Accuplacer test	R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T	
4.1.c Identify students for dual credit courses and continue the program with College of the Mainland.	Counselor	Spring 2009, Spring 2010	Grade reports	<input type="checkbox"/> ESL 428.9 243.9 244.9	

Objective: Accomplished
 Not Accomplished*

*Reason:

Date:

BUDGET PAGE FOR: Goal #4 , Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100 Personnel				
6100 Total				
6200:Contracted services Collegiate High School Dual Credit	\$30,000 \$15,000		428.9	10 collegiate high school students at \$3000 each Dual credit, 25 students, two courses, two semesters
6200 Total				
6300 Supplies				
6300 Total				
6400 Travel & Subsistence				
6400 Total				
TOTALS FOR OBJECTIVE				

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2008-2010 Hitchcock High School Campus Action Plan

Campus Goal # 5 : Provide recognition

Objective #1: Recognize teacher and student accomplishments throughout the year.

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
5.1.a A teacher of the month award will be presented at the last faculty meeting of the month based on peer nomination/voting.	Principal	Monthly Teacher nominations and voting 2008-2010	A teacher of the month award will be presented at the last faculty meeting of the month based on peer nomination/voting.	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
5.1.b A student of the month award will be presented the second week of the month for the previous month based on teacher input.	Principal Assistant principal Counselor	Monthly Teacher input and administrative selection 2008-2010	A student of the month award will be presented the second week of the month for the previous month based on teacher input.		
5.1.c Activities will be planned for Teacher Appreciation Week and Paraprofessional Week	Principal Assistant principal	Agenda of activities May 2009, May 2010	Activities will be planned for Teacher Appreciation Week and Paraprofessional Week.		
5.1.d Student incentives for attendance, weekly, semester and yearly.	Principal	Aug. 2008 May 2009	96% Attendance	Student Incentive	

Objective: Accomplished
 Not Accomplished*

*Reason:

Date:

BUDGET PAGE FOR: Goal #5 , Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100:Personnel 6100 Total	\$0			
6200:Contracted services 6200 Total	\$0			
6300 Supplies 6300 Total	\$0			
6400 Travel & Subsistence Student Travel 6400 Total				
TOTALS FOR OBJECTIVE				

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2008-2010 Hitchcock High School Campus Action Plan

Campus Goal # 6: Safe, Drug Free School

Objective #1: Implement/continue steps to ensure student safety while at school.

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
6.1.a All visitors to the building will be required to check in at the front office and wear an identification badge. The V-Soft system will be used to determine access.	Principal Principal's Secretary	August 2008- May 2010	Sign-in sheet and V-Soft report	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated <input type="checkbox"/> R/M	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
6.1.b The assigned police officer patrols the hallways during the day. All doors are locked with no entry except through the front doors.	Principal Police Officer	August 2008- May 2010	Intruders are stopped	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated <input type="checkbox"/> R/M	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
6.1.c Fire drills are held monthly and scheduled lockdown drills, shelter-in-place drills and tornado drills are held to prepare students and staff for all possible emergencies.	Principal Staff	August 2008- May 2010	Schedule of emergency drills.	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated <input type="checkbox"/> R/M	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
6.1.d Establish and maintain a campus response team (CRT) to review and analyze campus crisis management plan.	Principal Assistant principal Police Officer	Fall 2008; Fall 2009	Crisis management plan updated and revised.	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated <input type="checkbox"/> R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
6.1.e Organize a facility safety audit through Region IV or Harris County Department of Education.	Principal	August 2008- May 2010	Safety audit report	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated <input type="checkbox"/> R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds

Objective: Accomplished
 Not Accomplished*
 *Reason:

Date:

BUDGET PAGE FOR: Goal #6 , Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100:Personnel <p align="right">6100 Total</p>				
6200:Contracted services <p align="right">6200 Total</p>				
6300 Supplies <p align="right">6300 Total</p>				
6400 Travel <p align="right">6400 Total</p>				
TOTALS FOR OBJECTIVE				

“Move it to the Right”

2008-2010 Hitchcock High School Campus Action Plan

Campus Goal # 6: Safe, Drug Free School

Objective #2: Implement drug and small group counseling to help ensure safety of students at school.

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
6.2.a Establish student support groups – small group counseling on a variety of topics that are student driven. Meet weekly for seven weeks.	Counselor	August 2008- May 2010	List of students met with.	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds
6.2.b Implement freshman survival drug and alcohol awareness lessons.	Counselor Police Officer	August 2008- May 2010	Student evaluations		
6.2.c Provide students presentation on sexually transmitted diseases.	District Nurse	Annually	Letter home to parents; list of presenters		
6.2.d Develop a classroom management plan to provide assertive discipline training for all teachers.	Principal	Annually; sign-in sheets	Sign-in sheets.		
6.2.e Implement Peer Tutoring	Counselor	October 2008	Decrease in DAEP referrals		

Objective: Accomplished
 Not Accomplished*
 *Reason:

Date:

BUDGET PAGE FOR: Goal #6 , Objective #2

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100:Personnel				
6100 Total	\$0			
6200:Contracted services				
6200 Total	\$0			
6300 Supplies				
6300 Total	\$0			
6400 Travel & Subsistence				
6400 Total	\$0			
TOTALS FOR OBJECTIVE	\$0			

“Move it to the Right”

2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal #: Curriculum

Objective #1. Establish new DAEP (Gateway)

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
7.1a Purchase a portable building to be shared with AEP (Highland)/DAEP (Gateway) to help students that have dropped out and may need further assistance to get their diploma. DAEP will be housed on the high school campus to serve high school students.	Superintendent Principal	Aug. 2008 July 2009	Number of students that have received their diploma for Highland and Gateway. Number of students that do not return.	<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds

Objective: Accomplished
 Not Accomplished*
 *Reason:

Date:

BUDGET PAGE FOR: Goal # , Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
Description	Projected Costs	Fund Source	Budget Code	Notes
6100:Personnel				
6100 Total				
6200:Contracted Services				
6200 Total				
6300 Supplies				
6300 Total				
6400 Travel & Subsistence				
6400 Total				
TOTALS FOR OBJECTIVE				

“Move it to the Right”

2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal #:

Objective #1:

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
				<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds

Objective: Accomplished
 Not Accomplished*

*Reason:

Date:

BUDGET PAGE FOR: Goal # , Objective #1

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
Description	Projected Costs	Fund Source	Budget Code	Notes
6100:Personnel				
6100 Total				
6200:Contracted Services				
6200 Total				
6300 Supplies				
6300 Total				
6400 Travel				
6400 Total				
TOTALS FOR OBJECTIVE				

“Move it to the Right”

2008-2010 Hitchcock High School Campus Action Plan

District/Campus Goal # 4

Objective #2:

ACTIONS	Persons Responsible Implement, Monitor, Evaluate	Evaluation Timeline	Evidence of Completion	Funding Source(s)	Schoolwide Component(s)
				<input type="checkbox"/> Title I, Part A <input type="checkbox"/> Title II, Part A <input type="checkbox"/> Title II, Part D <input type="checkbox"/> Title III <input type="checkbox"/> Title IV <input type="checkbox"/> Title V <input type="checkbox"/> Title VI <input type="checkbox"/> Accelerated R/M <input type="checkbox"/> OEY <input type="checkbox"/> SCE <input type="checkbox"/> G/T <input type="checkbox"/> ESL	<input type="checkbox"/> CNA <input type="checkbox"/> Professional Development <input type="checkbox"/> Mastery Assistance <input type="checkbox"/> Transition <input type="checkbox"/> Recruit/Retention <input type="checkbox"/> Assessments <input type="checkbox"/> HQ Staff <input type="checkbox"/> Parent Involvement <input type="checkbox"/> Action Strategies <input type="checkbox"/> Coordination/Integration of Funds

Objective: Accomplished
 Not Accomplished*

*Reason:

Date:

BUDGET PAGE FOR: Goal # , Objective #

DESCRIPTION	PROJECTED COSTS	FUND SOURCE	BUDGET CODE	NOTES
6100:Personnel <p align="right">6100 Total</p>				
6200:Contracted services <p align="right">6200 Total</p>				
6300 Supplies <p align="right">6300 Total</p>				
6400 Travel & Subsistence <p align="right">6400 Total</p>				
TOTALS FOR OBJECTIVE				