

**Hitchcock ISD School Health Advisory Council
Meeting of May 20, 2014
QT IV 2013-14- Minutes**



| TIME | AGENDA TOPIC | TOPIC LEAD |
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| 330 pm | <p>I. Welcome and Opening Remarks</p> <ul style="list-style-type: none"> A. Call to order B. Welcome and introductions of members, guests and staff C. Approval of agenda D. Approval of minutes from the April 8, 2014 meeting <p>Expected outcome: Informational and approval of the February 4, 2014 meeting minutes</p> | <p>Cheryl Moffett, RN-SHAC Presiding Officer</p> |
| | <p>II. Nutrition Updates: Chartwells</p> <p>Expected outcome: Informational and procedure changes for 2014-15 with medical notifications of special diets: MD must document what the student can have for substitution of restrictions.</p> | <p>Valencia Jefferson</p> |
| | <p>III. HISD protocol for Bed bugs</p> <p>Expected outcome: Review of HISD policy- does not have one, will implement protocol for next school year. No information from nurse Advisory Meeting. Will continue to utilize TDH recommendations. In contact with HISD Maintenance department and our pest management system.</p> | <p>Cheryl Moffett, RN</p> <p>Ongoing- 2014-15</p> |
| TIME | AGENDA TOPIC | TOPIC LEAD |
| | <p>Agenda Topics/Projects for SHACs</p> <ul style="list-style-type: none"> • Jump Rope for Heart-Primary and Stewart • Backpack program –Headstart, Primary, Stewart & Crosby <p>Medical reports</p> <p>Expected outcome: Informational, agreement on topics for SHACs, -look at CPR training for 6-12 for school year 2014-15- February schedule with CPR district wide-he month</p> | <p>Ginger, Krystal, & Moffett-ongoing</p> |
| | <p>Work Plan</p> <p>Members will be asked to identify and assign work groups for priority tasks. Future objectives will be discussed.</p> <p>Expected outcome:</p> <ul style="list-style-type: none"> • Suicide prevention and training for HISD 2014-15 Gulf Coast Center | <p>Scheduled-Pat</p> |

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| | Pat Wearing for staff training- Aug 19 & 20 th 2014 4 hours am each | Wearing |
| | <p>Next Meetings</p> <p>A. Next meeting – September 9, 2014 3:30pm</p> <p>B. Announce meeting dates for: 2014-15</p> <ul style="list-style-type: none"> • <p>C. Call for agenda topics for the meeting</p> <p>Expected outcome: set dates and time for SHAC, along with Topics.</p> | |
| | <p>Public Comment</p> <p>Call for public comments</p> <p>Expected outcome: Record of public comments</p> | |
| 345 pm | Adjourn | |