

**Parent must reside outside HISD to qualify for this affidavit.**

## **Applying for Grandparent Affidavit**

**Please be advised all affidavits are:**

- **This affidavit is intended for students 8<sup>th</sup> grade and under**
- One per student
- Required to be notarized prior to arriving at a Hitchcock ISD facility
- Required to show the supporting documents as listed on each packet
- Required to be reviewed for provisional enrollment and will not be approved until a home visit is complete.

### **Forms:**

Forms can be picked up at any campus or found online at <http://www.hitchcockisd.org> . The completed original affidavit including all attachments must be returned to the campus for review. If the packet is complete, the student will be able to start school under a provisional enrollment. The affidavit is not approved until a home visit is completed and signed by the superintendent or their designee.

**NOTE: No photo copying or notarizing of documents will be made on location.**

### **✦ Packet B – Grandparent’s Before/After-School Care Affidavit for Non-Resident Student**

The Grandparent Affidavit may be used only if the Parent lives outside the HISD attendance zone and the Grandparent lives within the HISD attendance zone. The attachments required along with the completed affidavit are as follows:

- Parent’s valid government issued photo ID and legal documentation if not on birth certificate
- Parent’s \*\*current utility bill showing service address (Gas, Water, Electric- disconnect notices will not be accepted)
- Student’s birth certificate
- Grandparent’s valid government issued photo ID- with correct address
- Grandparent’s \*\*current utility bill showing service address (Gas, Water, Electric- disconnect notices will not be accepted)
- Grandparent’s current lease or mortgage statement or property tax statement showing property address
- HISD may request a copy of the Parent’s lease or mortgage statement to verify they reside outside the attendance zone.

**Please note: Only one student per original affidavit. No copies or notary services are available at any Hitchcock ISD facility. The affidavit and attachments will be reviewed in a timely manner and upon approval; the affidavit will have a signature from the superintendent or their designee. We make every effort to promptly respond to your inquiries. Thank you for your patience, we do appreciate it.**

**Need more help? Call 409-316-6545**

**\*\* Current- document is dated within 2 months of the registration date and not a disconnect notice.**

**HITCHCOCK ISD Packet B \***

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If you no longer require a residency affidavit, please deliver a copy of the required proof of residency to the school so the student's records can be updated accordingly.

2023 -2024 HISD

**Grandparent's Before/After-School Affidavit for Non-Resident Students  
(to be completed by the Parent/Guardian and the Grandparent/Resident)**

Name of Student	Last	First	Middle	Age	Grade:	Home District	HISD Campus
Name of Parent:	Last	First	Middle	Home address: Code		City	Zip
Primary Phone No:		Alternate Phone No:		Email address:			
Name of Grandparent:	Last	First	Middle	Home address: Code		City	Zip
Primary Phone No:		Alternate Phone No:		Email address:			

As the parent/guardian of the above-named child, I am requesting admission to the campus designated above under *Texas Education Code 25.001 (b) (9)*. My child's grandparent, as named above, personally provides a substantial amount of before/after-school child care as specified below:

Actual hours per day: to AM and/or to PM	Number of School days per week:	Number of months per school year:
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The following documents must be submitted along with this statement at the time of enrollment to verify residency:

1. Parent's government issued photo ID
2. Parent's current Utility Bill (gas/water/electric)
3. Student's birth certificate
4. Grandparent's government issued photo ID
5. Grandparent's current utility bill
6. Grandparent's current lease, mortgage statement, or property tax statement

**Texas Penal Code, Section 37.10 Tampering with Governmental Record**

- (a) A person commits an offense if he/she:
1. Knowingly makes a false entry in , or false alteration of , a government record;
  2. Makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record; or
  3. Intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record.

- (b) An offense under this section is a Class C misdemeanor. (A person found by a court to be guilty may be fined up to \$500.)  
(initials)

**Education Code, Section 25.001 Admission**

- (h) In addition to the penalty provided by Section 37.10, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:

1. The maximum tuition fee the district may charge under Section 25.038 of this code; or
2. The amount the district has budgeted for each student as maintenance and operating expenses.

(A person found guilty of falsifying information on an enrollment form may be liable for tuition for a sum in excess of \$5,000.)

\_\_\_\_\_(initials)

**FALSIFICATION OF INFORMATION ACKNOWLEDGEMENT**

I declare that I have provided no false information to the Hitchcock Independent School District (HISD) regarding my family's residency. I understand that falsifying this sworn affidavit is a **criminal offense (Perjury)** under Section 37.02 of the Texas Penal Code, which is a Class A misdemeanor punishable up to

**HITCHCOCK ISD Packet B \***

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one (1) year of confinement in jail; a fine not to exceed \$2,000.00; or both such fine and imprisonment. Another criminal offense for falsifying this residency information is a violation of Texas Penal Code 37.10:

**Tampering with a Government record.**

Further, such a person is liable to the district for the period during which the ineligible student is enrolled, for the greater of: 1) the maximum tuition fee allowed under Section 25.038 of the Texas Education Code; or 2) the amount the district has budgeted for each student as maintenance and operating expenses. If a student is enrolled on the basis of false information, the person giving false information is financially liable to the district for the number of days enrolled multiplied by the average per pupil expenditure cost on a daily basis.

I understand that this child will be administratively withdrawn from HISD if it is determined that I have enrolled the child based on false information. **I also understand that HISD reserves the right to investigate claims of residence under the HISD administrative guidelines as permitted by the Texas Education Code and may conduct a home visit to verify actual occupancy.**

Parent/Guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_

STATE OF \_\_\_\_\_ §      COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed.

GIVEN under my hand and seal of office on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Signature \_\_\_\_\_